

18<sup>th</sup> December 2020**PRIVATE AND CONFIDENTIAL**

Nur Aisyah Alia Binti Rohimi  
NRIC: 960930-14-5002  
Lot 2722-C Lorong Tempinis Kampung Cempedak Batu 17 Kuang,  
48050 Rawang, Selangor.

Dear Ms. Aisyah,

**RE: APPOINTMENT FOR POST OF PHYSIOTHERAPIST**

We are pleasure in offering you the above post on the terms of service briefly set out below. The standard term and conditions of employment of Jasper Lodge shall apply and a copy is for your attention. You will be required to complete a three (3) months probationary period and on satisfactory completion, you will be confirmed in your appointment. We will furnish you with the details regarding employment benefits as a confirmed staff member upon confirmation.

Commencement Date : 1<sup>st</sup> January 2021  
Salary : RM1,600 per month

If the above offer is acceptable to you, kindly confirm your acceptance by signing and returning the duplicate copy of this letter to us. By signing this letter, hereby you are also agree to every clause as stated in Appendix A as attached.

Yours faithfully,  
Jasper Lodge North Care Centre Sdn. Bhd.



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Kelvin Khoo  
Human Resources Manager



Acknowledged by:



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Nur Aisyah Alia Binti Rohimi  
NRIC: 960930-14-5002



(+60) 3-5626 0033



hello@jasperhealth.my



Level 1, Block 6, PJ21 Commercial Centre,  
Jalan SS3/39, 46300 PJ, Selangor, Malaysia.

## APPENDIX A

### **Resignation Notice Period**

During probation a staff is required to give one-month written notice of resignation period. Failing which, you are to compensate the company for 1 month salary in lieu of notice.

The Company reserves the right to lodge a report to Lembaga Jururawat Malaysia and circulate your name among all Directors of Nursing in both government hospitals and private hospitals.

### **Leave Entitlement**

Staff who are on probation are only eligible for Public Holidays and shall not apply for Annual Leave until confirmation.

### **Working Hours**

Working hours shall vary for employees who work on shift basis and will be monitored from time to time.

Morning shift 8am to 4pm

Split shift 8am to 12pm then 4pm to 8pm

Night shift 8pm to 8am next day (3 nights in a row)

While the company's normal working hours are as follows:

Monday to Friday 8am to 4pm

Saturday 8am to 1pm

Off day and half day are subjected to roster rotation



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## LETTER OF HEALTH DECLARATION

I hereby declare that I:

Name : Nur Aisyah Alia Rohimi

NRIC: 960930-14-5002

Understand that I am to declare honestly all my health and medical conditions and history to the company. I understand that failure to declare the medical condition may results in termination of employment and required to compensate company for the notice period of 2 weeks.

My medical health and medical histories are as follow:

1) Past Medical History (PMH) : Yes/☒No

If yes, please state condition/s. \_\_\_\_\_

Please attach a copy of medical report (if any)

2) Past Surgical History (PSH) : Yes/☒No

If yes, please state condition/s. \_\_\_\_\_

Please attach a copy of medical report (if any)

I hereby confirmed the above is true.



Name: Nur Aisyah Alia Rohimi



Yours faithfully,  
Jasper Lodge Sdn. Bhd.



Kelvin Khoo  
Human Resources Manager



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