

PRIVATE & CONFIDENTIAL

30 October 2017

Ms Kalaiarasi Rajoo
c/o 551 Yishun Ring Road
Singapore 768681

Dear Kalaiarasi,

LETTER OF EMPLOYMENT

We are pleased to offer you the position of **Physiotherapy Aide** with All Saints Home commencing **01 November 2017**. Your appointment is subjected to you being medically certified fit for employment by a medical authority appointed by us.

The terms and conditions of this employment are as follows:

1. Salary

1.1. Your monthly salary is **S\$1,500.00**.

2. Official Working Hours

- 2.1. Total working hours shall be forty-four (44) hours per week excluding meal breaks and subject to shifts according to the department's schedule or requirements as may be directed by the organization.
- 2.2. However, you may be called upon to work beyond the normal hours whenever the need arises.
- 2.3. Overtime will only be worked if authorized or agreed upon between the parties from time to time.

3. Public Holidays

- 3.1. The employee will be entitled to a paid public holiday provided he/she does not absent himself/herself from work on the working day before or after the holiday, without informing the employer or without a reason.