



**REHAMED THERAPY SDN
BHD**
(formerly known as REHA MED SDN BHD)

Lot 20, Level Mezzanine, UOA Business Park
No.1 Jalan Pengaturcara U1/51A
Seksyen U1, 40150 Shah Alam
Selangor Darul Ehsan
Tel: +6 03 5031 5946

Date:

ANANTHI A/P SUBRAMANIAM
LOT 4539 B-1,
AIR KUNING 31920,
KAMPAR.

Dear Ms ANANTHI,

Re : Confirmation of Employment

We refer to the above matter.

We are pleased to confirm your employment with us as per the Letter of Employment dated 1.5.2019 with the benefits, terms, and conditions as stated in the said Letter together with the terms stated herein with effect from 1st November 2019.

Please note that the following terms and conditions are also applicable to your employment with the Company.

Working Hours

The normal working hours are:

1. Mondays to Fridays:
Either 7am to 4pm Or 11am to 8pm as will be determined by the Company
2. Saturdays:
Either 9am to 1pm Or 1pm to 5pm as will be determined by the Company

Annual Leave

1. Upon one (1) full year of service, you will be entitled to fifteen (15) working days of annual leave.
2. Application for leave should be submitted at least 7 days before the commencement of leave otherwise a reason for any inability to comply must be given.
3. Subject to any written approval for accumulation, any annual leave which is not taken during the 12 months in the year in which it was earned will be forfeited. In any event accumulation of annual leave shall not exceed 5 days.



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Medical Leave

1. Entitlement: 15 days of medical leave which shall be duly certified by a registered medical general practitioner appointed or approved by the Company after an examination by the said medical practitioner.
2. The Company is entitled to deduct any medical leave exceeding the period stated in paragraph 1 from the annual leave entitlement. Any further medical leave may be considered thereafter, if so approved, to be leave without pay.
3. If the medical leave taken in any calendar year:
 - (i) exceeds 15 consecutive days in cases not involving surgery and/or hospitalisation; or
 - (ii) an aggregate of 30 days in cases involving surgery and/or hospitalisation and a medical practitioner appointed or approved by the Company certifies further inability/disability for a further period of 15 days, the Company is entitled to terminate the engagement immediately.

General

These terms and conditions of employment may be changed from time to time at the sole discretion of the Company and all other terms of employment applicable from time to time to employees engaged by the Company will apply to your employment by us and be deemed to be incorporated in this letter.

We look forward to a mutually beneficial relationship and your dedicated contribution to the Company.

Yours faithfully,

ANGELA BURCHARDT
CHAIRMAN

Rehamed Therapy Sdn Bhd
(1289437-P)
HP: 013-7175639
T: 03-5031 5946
Email: admin@rehamedtherapy.com.my

I, Ms ANANTHI A/P SUBRAMANIAM, do hereby acknowledge receipt and acceptance of the above.

Signature

Date : 26 / December / 2019