

January 1, 2019

Loke Cai Shan

No 146,

Jalan Wan Rashdi,

Pokok Assam,

34000 Taiping, Perak.

Dear Ms. Loke Cai Shan,

It is my pleasure to inform you that you have been accepted for your job application at CHG Performance & Rehabilitation Centre. We look forward to having you as contracted Physiotherapist. I wish you every success in your career pathway with CHG Performance & Rehabilitation Centre.

I will serve as your mentor and advisor. We should cooperatively plan your individual program before your next promotion.

As a Physiotherapist, you will need a Malaysia Physiotherapy Association Membership ID (Email), Bank account number, completed CV, Identity card copy and Passport Photo to access other services available within company.

Your user Email ID is chloeloke.chg@gmail.com and your password is 123456chg.

You are responsible to complete the employee handbooks before the first day of work.

Handbooks can be picked up Human Resources Representative or Email to hr.chgrehab@gmail.com for assistant.

If I can be of any assistance to you, please feel free to reach me on +601111939132.

Sincerely,

Cornelius H. C. C

Managing Director