

Ref : PIR/HR/EC/1908/7314.si

Date : 7 October 2019

**STRICTLY PRIVATE & CONFIDENTIAL**

Olga Deborah Zeno  
Kampung Baru Putatan  
P.O. Box 721  
89507 Penampang  
Kota Kinabalu Sabah.

Dear Olga Deborah Zeno,

**EMPLOYMENT CONTRACT**

We are pleased to offer you employment under the following terms and conditions with **Pantai Integrated Rehab Sdn. Bhd.** (hereinafter referred to as "the Company").

**1.0 JOB TITLE AND DATE OF COMMENCEMENT**

You will be appointed as **Contract Therapist Assistant** and your job grade will be AHS6. You will commence duty on **7 October 2019 to 4 Apr 2020**.

**2.0 REPORTING & LOCATION**

You are to report to **Head of Department** and or any other person as directed from time to time by the management.

You will be located at the Pantai Integrated Rehab Services of the Company or at any other location as the Company thinks fit and convenient to discharge your duties.

**3.0 JOB DESCRIPTION**

Your duties include:

- Carrying out all duties related to assisting the therapist in carrying out treatment to patient under the supervision of a qualified therapist;
- To ensure the cleanliness and tidiness of the treatment area is maintained including cleanliness of machines and equipment;
- To assist in portering services (returning patients to wards) when required;
- Carrying out any other duties as set by the management.

Details of your duties as mentioned in your job descriptions which will be given to you by your Managers/ Head of Department.

**4.0 REMUNERATION**

**(a) Salary**

Your monthly basic salary will be **RM1,400.00 (Ringgit Malaysia One Thousand Four Hundred Only)**. For the purpose of security and convenience your salary and allowances, if any, will be paid through a bank or a financial institution appointed by the Company. However, under certain situations the Company may make such payment in cash or cheque. This clause is treated as agreeable and has your consent if / when you sign this offer letter to accept this offer.

**(b) Allowances**

You will be eligible for the following allowances on a monthly basis, if you meet the eligibility criteria. The amount will be pro-rated for an incomplete month of service.

(i) NIL