

World Medicare Supplies Sdn Bhd

(Mcare Physio)

No.12 Jalan Kijang 1

Taman Suntex, Batu 9

43200 Cheras, Selangor D.E

Tel : 03-90751841 Fax. 03-90743132

September 24th , 2020

Ms Lim Sheng Han
B-16-13, The Hamilton ,
No.1 Jalan Wangsa Delima7,
Wangsa Maju,
53300 Kuala Lumpur.
017-4761583

Dear Ms Lim,

LETTER OF EMPLOYEMENT

We are pleased to offer you the position of **Physiotherapist** with our company effective October 1st , 2020 base on the following terms and conditions.

Remuneration

- Your basic salary will be RM2,500 per month.
- Three (3) month's probation period.

Hours of Work

- Monday to Saturday. 9:00am – 6:30pm, inclusive of 1 hour break.

Medical Leaves & Maternity Leaves

- As stipulated under the Employment Act,
 - Paid Medical Leaves is per Employment Act. 14 days per year as a start.
 - Paid Maternity Leaves is 60 days (Female staff only).

Annual Leave

- 14 days.
- Accumulation of leaves to the next year is not allowed. Therefore, any employee who fails to consume the entitlement at the end of such period shall thereupon cease to be entitled thereto.

Public Holidays

- 11 days per year. Company declared.

Absence from Work

- If you are absent due to illness or any other unforeseen circumstances, you must notify us the reason of absence and duration before 10:00am of the day.

E.P.F AND SOCSO

- The company will register your name with Employees Provident Fund (E.P.F) and SOCSO. The amount to be contributed shall be deducted following the schedule as provided by EPF and SOCSO.