



Balanced Workout Sdn. Bhd. (702362-V)
STOTT PILATES™ Licensed Training Center

8-2A, Jalan Batai, Damansara Heights, 50490 Kuala Lumpur, Malaysia. **website** : www.pilatique.com.my
tel : +603 2092 5655 **fax** : +603 2092 5055 **mobile** : +6012 205 3162 **email** : enquiry.my@pilatique.com

28th September 2017

Lian Xin Tian
NRIC: 930915-10-6040

Dear Xin Tian,

RE: LETTER OF APPOINTMENT

We are pleased to offer you employment at the company as a Physiotherapist and Pilates Instructor under the following terms and conditions:-

Date of Commencement: 2nd October 2017

Job Description : You will be required to carry out such duties and job functions as described in Schedule 1 or as may be instructed from time to time by the company or persons acting on behalf of the company.

EPF & SOCSO : You will be entitled to statutory contributions in accordance with the Employee Provident Fund and SOCSO Contribution Rules based on Fixed Salary only as per discussed and agreed by you.

Bonus / Increment : Your bonus / annual increment thereafter will depend upon your performance in your duties and at the absolute discretion of the company.

Working Hours : Your working hours are as herein appearing in Schedule 1 herein.

The Company may at its sole discretion change your working hours where your services are required by way of a notice in writing issued to you at least one (1) month in advance of the expected date of change.

Occasionally, you will be required to assist the Company in activities beyond your working hours. Your cooperation and assistance here will be reflected positively when assessing your appraisal for increment and bonus.

Public Holidays : You shall be entitled to all gazetted holidays recognized by the Federal Government of Malaysia and all public holidays applicable to the Federal Territory of Kuala Lumpur.

Attendance : Save and except for company-approved leave or days taken off from work under your leave entitlement(s) as herein contained in Schedule 1, you shall report for work in accordance with the agreed working hours herein appearing in this letter of appointment.

Transfers : The Company may at its sole discretion transfer you to another location where your services are required by way of a notice in writing issued to you at least one (1) month in advance of the expected date of transfer. Should a transfer involve placement outside of Malaysia, these terms and condition may be subject to change to accommodate statutory, regulatory and