

## OFFER LETTER

Dear,

GRISHA A/P GUNASEKARAN

We are pleased to offer you a position as physiotherapist at Pro Care Physio Sdn Bhd.

However, the offer is subject to your acceptance of the following terms and conditions of service:

1. DATE OF COMMENCEMENT

Your date of commencement is effective from 2<sup>nd</sup> January 2021 .

2. SALARY

Your salary shall be RM 1,800.00 per month. All further increments and bonuses will be at the discretion of the management, based on the performance of the Company as well as the performance of the employee.

3. PROBATION PERIOD

You are required to serve a probationary period of three months in your position with effect from the date of your appointment.

4. WORKING HOURS

Your working hours are from 8.30 am to 6.00pm on Saturdays to Wednesdays and 9.00 am to 2.00 pm on Thursdays. Fridays is your off day. However, please take note the working hours and days will be decided from time to time subject to patient's appointment.

4. EMPLOYEE PROVIDENT FUND (EPF) CONTRIBUTION

Company's contribution: As per requirement

Your contribution: As per requirement

5. SOCSO AND EIS

- As per statutory requirement

6. MEDICAL LEAVE

You will be granted 14 days of pro-rated medical leave as per the statutory requirement once you are confirmed. You are to call immediately when sickness befalls you. Outpatient medical expenses that are not covered by the insurance arrangements will be met directly by the company to a limit RM 300 per annum, non-cumulative. During your 3 months of probation, you will not be entitled for any medical benefits.