

Letter of Appointment

FFC Wellness Sdn Bhd
201401001588 (1547439-M)
B2-G-03, Perniagaan Temasya 8, Jalan Doktor U1/67,
40150 Shah Alam, Selangor D.E.
H/P: 010-2476324
Mail: murali.ffcwellness@gmail.com

Name: Ms Norshahfiza Binti Sharani

IC No: 840414-02-5198

Date: 06/03/2024

Appointment as: Senior Physiotherapist

We refer to your recent interview for the above position and are pleased to advise that we are offering you the position with our company effective from 1st May 2024, with full time job under the following terms and conditions:

1. Duties and Responsibilities:

- Assess the physical conditions of the patients and diagnose the issues
- Develop individualised treatment plans for the patients to accomplish effective results
- Help patients in doing complex exercises
- Prepare progress reports of the patients
- Maintain safety and comfort of the patients
- Explain the post treatment plans to the patients
- Perform other related duties such as admin, marketing & outsourcing

2. Salary Package: RM 3000 (salary) & RM500 (accommodation allowance) per month

3. Working Hours:

Sun – Sat: 10am – 6pm/ 12pm – 8pm), 1 hour break (discussable)

Closing Day: Mondays (discussable)

**At times, you may be required to work irregular hours. Appropriate time off will be considered for work performed outside normal operational hours.*

4. Other Benefits:

Annual Leave: 15 days (emergency leave will be deducted from annual leave)

Sick Leave: 14 days

EPF & SOCSO will be deducted

Sincerely,

(Murali Dharan A/L Virapan)

FFC WELLNESS SDN. BHD.

Operation Manager

I accept the above offer,

(Norshahfiza Binti Sharani)

840414-02-5198

'Restoring function, renewing lives. Your journey of wellness begins with us'