

2nd April 2024

Dear Sir/Madam,

Employment Verification for Ng Nan

As of the date of this letter **Ng Nan (IC No: 001018-07-0894)**
) is currently employed by Our Physio Sdn Bhd The details of the employment
are as follows:

Employee's Full Name : **Ng Nan**
Designation : **Physiotherapist**
Employment Start Date : **1st April 2024**

Job Description:

- a) Perform duties of a physiotherapist
- b) Comply with safety practices under the Occupational Safety and Health Act
- c) Prepare reports for patient (assessment, treatment, progression etc)
- d) Prepare reports requested by panelist, such as Socso, PMCare etc
- e) Check in and check out patients in accordance to the Company policy and procedure
- f) Take part in health talk, health event, health booth organized by the company
- g) Other duties assigned from time to time

Thank you.

Yours Sincerely,



Chang Sok Hooi
Branch Manager